



MISCELLANEOUS LICENSING SUB-COMMITTEE

AGENDA

DATE:	Monday, 22 June 2026
TIME:	10.30 am
VENUE:	Connaught Room - Town Hall, Station Road, Clacton-on-Sea, CO15 1SE

MEMBERSHIP:

Councillor J Henderson (Chairman)
Councillor Casey (Vice-Chairman)
Councillor A Cossens

Councillor Davidson
Councillor Thompson

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DATE OF PUBLICATION: Friday, 12 June 2026

AGENDA

1 Apologies for Absence and Substitutions

The Committee is asked to note any apologies for absence and substitutions received from Members.

2 Minutes of the Last Meeting (Pages 7 - 8)

To confirm and sign as a correct record, the minutes of the last meeting of the Sub-Committee, held on Monday, 27 April 2026.

3 Declarations of Interest

Councillors are invited to declare any Disclosable Pecuniary Interests, Other Registerable Interests of Non-Registerable Interests, and the nature of it, in relation to any item on the agenda.

4 Exclusion of Press and Public

The Sub-Committee is requested to consider passing the following resolution:-

“That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during the consideration of Agenda Items 5 to 8, on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A, as amended, by the Act.”

5 Exempt Minutes (Pages 9 - 16)

To confirm and sign as a correct record, the exempt minutes of the last meeting of the Sub-Committee, held on Monday, 27 April 2026.

6 Report of the Assistant Director (Corporate Policy & Support) - B.1 - Application for the Renewal of a Hackney Carriage/Private Hire Driver's Licence (Pages 17 - 30)

To present to Members the circumstances surrounding the renewal application submitted by the individual for a Hackney Carriage/Private Hire Driver Licence, and to request that the Sub-Committee determine whether they remain a fit and proper person to hold such a licence, given that their DVLA driving licence has been endorsed with six penalty points for exceeding the speed limit on a public road on two separate occasions and that they failed to notify the Licensing Authority of these offences.

7 Report of the Assistant Director (Corporate Policy & Support) - B.2 - Review of Hackney Carriage/Private Hire Driver Licence and Hackney Carriage Vehicle Licence (Pages 31 - 48)

To enable the Sub-Committee to consider a request to review both a Hackney Carriage/Private Hire Driver Licence and a Hackney Carriage Vehicle Licence, following concerns that a vehicle has been operated as a Hackney Carriage without the appropriate authorisation.

8 Report of the Assistant Director (Corporate Policy & Support) - B.3 - Request to Uphold Decision to Revoke Hackney Carriage/Private Hire Driver Licence (Pages 49 - 66)

To enable the Sub-Committee to consider a request to revoke a Hackney Carriage/Private Hire Driver Licence due to the licence holder failing to provide evidence that they are medically fit to act as a licensed driver.

Date of the Next Scheduled Meeting

The next scheduled meeting of the Miscellaneous Licensing Sub-Committee is to be held in the at Time Not Specified on Date Not Specified.

Information for Visitors

FIRE EVACUATION PROCEDURE

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the fire exits in the hall and follow the exit signs out of the building.

Please heed the instructions given by any member of staff and they will assist you in leaving the building and direct you to the assembly point.

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Your calmness and assistance is greatly appreciated.

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**MINUTES OF THE MEETING OF THE MISCELLANEOUS LICENSING SUB-COMMITTEE,
HELD ON MONDAY, 27TH APRIL, 2026 AT 10.04 AM
IN THE WHITELAW ROOM TOWN HALL, STATION ROAD, CLACTON-ON-SEA,
CO15 1SE**

Present:	Councillors J Henderson (Chairman), Smith (Vice-Chairman), Casey, A Cossens and Davidson
In Attendance:	Michael Cook (Licensing Manager), Sarah Opene (Litigation Lawyer), Emma King (Licensing Officer), Bethany Jones (Democratic Services Officer), Katie Koppenaal (Democratic Services Officer) and Anna Jenkins (Licensing Technical Officer)

31. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

There were no apologies for absence submitted nor substitutes appointed on this occasion.

32. MINUTES OF THE LAST MEETING

It was moved by Councillor A Cossens, seconded by Councillor Smith and:-

RESOLVED that the minutes of the last meeting of the Sub-Committee, held on Monday, 9 February 2026 be approved as a correct record and be signed by the Chairman.

33. DECLARATIONS OF INTEREST

Councillor Smith (Vice-Chairman of the Sub-Committee) declared for the public record that he was a London Taxi driver but that he had no ties in that capacity to the District of Tendring.

Later on in the meeting, as reported in Minute 36 below, Councillor J Henderson (Chairman) declared for the public record that she had received emails from the individual concerned but that she had not responded to those emails and that she had sent the emails to the Licensing Team. Councillor J Henderson stated that those emails had no bearing on the decision that would be made on this matter.

34. EXCLUSION OF PRESS AND PUBLIC

It was moved by Councillor Davidson, seconded by Councillor Smith and:-

RESOLVED that under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during the consideration of Agenda Items 5 to 9 on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A, as amended, of the Act.

35. EXEMPT MINUTES

It was moved by Councillor Casey, seconded by Councillor A Cossens and:-

RESOLVED that the Exempt Minutes of the last meeting of the Sub-Committee, held on Monday, 9 February 2026 be approved as a correct record and be signed by the Chairman.

36. REPORT OF THE ASSISTANT DIRECTOR (CORPORATE POLICY & SUPPORT) - B.1 - REQUEST TO LICENCE A WHEELCHAIR-ACCESSIBLE VEHICLE WHICH DOES NOT MEET THE REQUIREMENTS UNDER THE HACKNEY CARRIAGE AND PRIVATE HIRE LICENSING POLICY

RESOLVED that the individual's request for a vehicle licence not be granted for a vehicle that fell outside the minimum seating-capacity standards required under the existing Hackney Carriage and Private Hire Licensing Policy and that the individual concerned be informed that they had the right to appeal the decision to the Magistrates Court within 21 days of the meeting being held.

37. REPORT OF THE ASSISTANT DIRECTOR (CORPORATE POLICY & SUPPORT) - B.2 - APPLICATION FOR THE RENEWAL OF A HACKNEY CARRIAGE/PRIVATE HIRE DRIVER'S LICENCE

It was **RESOLVED** that the Officers' decision that the individual's Hackney Carriage/Private Hire Driver Licence be endorsed with 6 Enforcement Penalty Points and be renewed for 2 years be confirmed.

38. REPORT OF THE ASSISTANT DIRECTOR (CORPORATE POLICY & SUPPORT) - B.3 - APPLICATION FOR THE RENEWAL OF A HACKNEY CARRIAGE/PRIVATE HIRE DRIVER'S LICENCE

It was **RESOLVED** that the individual's Hackney Carriage/Private Hire Driver Licence be endorsed with 6 Enforcement Penalty Points and be renewed for 3 years.

39. DEFERMENT OF B.4 - REQUEST TO UPHOLD DECISION TO REVOKE HACKNEY CARRIAGE/PRIVATE HIRE DRIVER LICENCE

RESOLVED that this item be deferred to a future meeting of the Sub-Committee to enable the Licensing Team to further suspend the individual's Hackney Carriage/Private Hire Driver Licence and to allow the item to come back to the Miscellaneous Licensing Sub-Committee for determination whether to revoke the licence.

40. REPORT OF THE ASSISTANT DIRECTOR (CORPORATE POLICY & SUPPORT) - B.4 - REQUEST TO UPHOLD DECISION TO REVOKE HACKNEY CARRIAGE/PRIVATE HIRE DRIVER'S LICENCE

This item had been deferred for the reasons set out in Minute 39 above.

The meeting was declared closed at 12.04 pm

Chairman

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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